

# **General Regulations for Traders/ vendors at Waterford City & County Council Events**

## **Issue No 2**

### **Electricity**

- Petrol generators are not permitted into the venue.
- Re-fuelling shall be carried out remotely from any structures
- Diesel fuelled generators shall be located so that the exhaust fumes do not cause a nuisance.
- Cables from Generators shall be located and barriered such that they do not cause a trip hazard with cable mats used where appropriate.
- All generators shall comply with the National Rules for electrical Installations: Particular requirements for stand-by generators (ET 210:2003).
- Small generators must be fitted with a residual current device and all circuits should be protected with a 30mA device.
- All electrical equipment should be tested regularly by a competent person. Portable appliance testing (PAT) should be carried out on all portable appliances annually and six monthly for hand held devices in accordance with the IEE Code of Practice for Inservice Inspection and testing of Electrical equipment. Copies of PAT certificate are to be available for inspection on the day of the event
- Equipment that is not certified will not be permitted to be used in the Event Arena/Site.

### **Fire Fighting Equipment**

- Non Cooking Units must have 1 x 4kg dry powder extinguisher and 1 x 2kg co2 fire extinguisher
- Hot Food Units must have 1 x 4kg dry powder extinguisher and 1 x m2 light duty fire blanket.
- Deep Fat Frying units must have 6 litre wet chemical extinguisher, 2 x 4kg ABC dry powder fire extinguisher, 1 x 2kg co2 fire extinguisher and a 1.8m2 heavy duty fire blanket.
- All Fire Fighting Equipment must have been checked and certified in the previous 12 months.

### **Gas**

- Catering units using gas must be situated at least 3m away from all other units on all sides.
- Flexible Pipe work must not exceed 1m in length. All Hard piping must be hard metal piping (gunbarrel).
- All gas bottles must be caged and outside of the unit.
- Gas must be isolated at the cylinder as well as the appliance.
- Storage of gas at each unit must not exceed 75kg.
- Should caterers use liquid petroleum gas (LPG), it must be kept out of reach of the public and must be stored and handled in accordance with current regulations. Storage of LPG at each catering unit must not exceed 200kg.
- A member of staff trained in the safe use of LPG must be on at the unit at all times.
- The Event Organisers shall engage a competent, experienced Event Gas installer to certify every unit using Gas. The Vendor shall be charged for this certificate at a rate agreed prior to the event.
- Equipment that is not certified will not be permitted to be used in the Event Arena/Site.

### **General**

- All escape routes are to be kept unobstructed.

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- Vendors must follow any instructions given by the Fire Services and the Event Safety Officer (or his/her deputy).
- Smoking in or around the catering unit is prohibited
- Portable gas and liquid fuel heaters are prohibited.
- You are required to familiarise yourself with the location of the First-Aid points and the Emergency Access/Egress routes.
- In the event of a fire, raise the alarm and ask the public to stand away. If it is safe to do so, attack the fire using the nearest suitable equipment. If danger threatens, stand away from the fire.

### **Parking**

- Parking is to be in designated areas only.
- No parking is permitted in the event Arena/Site.
- Parking costs are the responsibility of the vendor.

### **Vehicle Entry/Egress of Event Arena/Site.**

- Authorised Vehicles can only enter the Arena/Site during designated times.
- Entry will be through a specified control point.
- Authorised Vehicles must display an event entry permit to gain access to the Arena/Site.
- All vehicles must exit the Arena/Site by the designated time. Remaining vehicles will be moved by the event organisers at a cost to the vendor.
- No Vehicles will be permitted on site unless authorised by the Event Controller.

### **Refuse**

- Vendors must remove rubbish on a regular basis to eliminate potential fire Hazards.
- All food vendors must comply with the Waste Management (Food Waste) Regulations 2009 and the European Communities (General Food Law) Regulations 2007 – 2013 as amended.

### **Unit Structure:**

- A certificate of compliance demonstrating that all structures, roofing, walls and fittings are flame retardant is required.
- Sufficient lighting may be required with the unit if trading takes place after sunset.
- All cooking appliances must be fixed securely on a firm noncombustible heat insulating base and surrounded by shields of similar material on all three sides
- All temporary structures must have sufficient weighting as per the manufacturer's specifications to ensure their stability in a wind of up to 45kph.